

MUNENDRA SINGH

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Portfolio: https://freecoursehub.xyz/my_projects/portfolio.html

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PROFESSIONAL SUMMARY

Versatile Web Developer, Aspiring Data Analyst, and Remote Data Specialist with strong practical experience in building 12+ web applications, performing data analysis, and delivering high-quality AI data training tasks. Highly proficient in HTML, CSS, JavaScript, and AI-assisted workflows alongside hands-on expertise in Advanced Excel, SQL, Python, Data Entry, Map/Search Engine Evaluation, and Web Research. Fast learner with exceptional attention to detail, disciplined, and fully prepared to deliver 10-20+ hours of high-quality remote work per week for global organizations.

CORE COMPETENCIES

- **Web Development & AI:** HTML5, CSS3, JavaScript, Responsive Design, Prompt Engineering, AI Coding Assistants
- **Data Analytics & Tools:** Advanced Excel (Formulas, Macros, Automation), SQL, Python, Power BI, Data Sorting & Filtering
- **Data Evaluation & Annotation:** Map Evaluation, Search Engine Evaluation, Quality Assurance (QA), Text & Image Annotation, Data Labeling
- **Research & Data Operations:** Data Entry & Speed Typing, Advanced Web Research, Fact-Checking, Geo-Location Tools, Information Verification

TECHNICAL & COMPUTER SKILLS

- **Programming & Web:** HTML, CSS, JavaScript, Python, SQL
- **Office & Data Automation:** Microsoft Excel, Google Sheets, Google Docs, Google Drive, Power BI
- **Development & Evaluation Tools:** VS Code, Git/GitHub, Google Maps, Geo-location Tools, AI Workflows
- **Languages:** Hindi (Native/Fluent), English (Professional Working Proficiency - Capable of understanding complex guidelines)

PRACTICAL PROJECTS & EXPERIENCE

Independent Web Developer, Data Specialist & AI Data Trainer | 2024 – Present

- **Central Portfolio & Web Projects:** Designed and deployed a live interactive portfolio displaying 12+ projects, including educational platforms (FreeCourseHub), AI Calculators, and interactive web tools using HTML, CSS, and JavaScript.

- **Excel Automation & Payroll Systems:** Engineered automated Excel dashboards utilizing complex formulas and macros to track employee attendance, calculate net salaries, and automate cash calculations.
- **Map & Search Engine Evaluation:** Dedicated 100+ hours to evaluating search queries, location accuracy, and user search intent using Google Maps and web guidelines.
- **Data Annotation & AI Model Training:** Practiced text and image labeling to assist in training AI models for accurate categorization and pattern recognition.
- **Data Management & Research Workflows:** Conducted web research, fact-checking, and data validation across multiple sources, maintaining 100% accuracy and guideline compliance in spreadsheet projects.
- **Automotive Industry Data Analysis:** Performed data mining and visualization on automotive sales datasets using Python and Excel.

CERTIFICATIONS & PROFESSIONAL TRAINING

- **Full Stack Web Development** | *PhysicsWallah (PW) – In Progress*
- **Data Analytics & Management** | *PhysicsWallah (PW) – In Progress*
- **Basic & Advanced Computer Course** | *Certified Technical Training*

EDUCATION

Bachelor of Arts (B.A.) – Final Year (Graduation in Progress) | *Expected 2027*

D.A.V. P.G. College (HNBGU), Dehradun, Uttarakhand, India

REMOTE WORK READINESS & AVAILABILITY

- **Weekly Availability:** Flexible schedule, ready to contribute 10 to 20+ hours per week immediately.
- **Hardware & Setup:** Dedicated workstation with high-speed internet connection and power backup.
- **Work Discipline:** Ability to work independently, meet tight deadlines, and strictly follow NDA & confidentiality agreements